



LEGISLATION TASK FORCE

Terms of Reference

1 Introduction

- 1.1 The International Executive Committee is the governing body of the International Bureau for Epilepsy (also referred to as IBE or the Bureau).
- 1.2 The Legislation Task Force is a Task Force established by the International Executive Committee (IEC) in April 2014.
- 1.3 The Task Force will work within the ambits of the policy framework set by the International Executive Committee and will report to the International Executive Committee.
- 1.4 The Chair of the Task Force shall be appointed by the President of IBE.
- 1.5 The members of the Task Force shall be appointed by the President of IBE, following consultation with the Chair of the Task Force.
- 1.6 The President, Secretary General and Treasurer of IBE shall be ex officio members of the Task Force.
- 1.7 Meetings of the Task Force will be by teleconference or, in exceptional circumstances, a face to face meeting may be convened subject to approval by the Management Committee of any budget implications for such a meeting.
- 1.8 The business of the Task Force can also be transacted by email correspondence, between the members, as directed by the Chair.
- 1.9 The Task Force cannot commit the Bureau to any new programme expenditure or impose significant additional administrative costs without the prior approval of the International Executive Committee.

2. Objectives

2.1 To identify and target specific areas of epilepsy legislation which IBE and its member associations may use in advocacy work, political activity, and in initiatives to publicise and raise awareness of epilepsy. These will include, but are not exclusive to:-

- Stigma:
 - To promote legislation projects that address ways in which the negative effects of epilepsy might be minimized.
- Driving:
 - To establish how widely the European Directive on Driving has been implemented in EU countries.
 - To survey IBE members on driving legislation in other countries.
- Employment:
 - To consider employment legislation to safeguard the rights of persons with epilepsy in the workplace.
- Insurance:
 - To identify issues regarding access to affordable health insurance for people with epilepsy.
- Educational issues in epilepsy:
 - To promote legislation to ensure the rights of people with epilepsy to education, including those with cognitive impairment.

3. Scope and Resources

The Task Force will:-

3.1 Consult as necessary with all or any of IBE's stakeholders to carry out its tasks.

3.2 Report to the IBE IEC at least twice yearly.

- 3.3 Provide regular information to the IBE office for promotion of the Task Force's activities on the IBE website and social media.
- 3.4 The Chair of the Task Force will have access to IBE office staff support and IBE's teleconferencing facilities for any administrative or secretarial support required.
- 3.5 The Task Force has no other allocated budget but the Chair may request funds through, the Management Committee, for resources that s/he considers essential to ensure that the work of the Task Force can be completed.

4. Work breakdown and schedule

- 4.1 The Task Force is expected to prepare a plan of action no later than August 2014.
- 4.2 IBE holds its General Assembly every two years. The next assembly is scheduled for mid-2015 at which time the Task Force is expected to present its interim report.
- 4.3 The term of the Task Force will end at the time of the General Assembly in 2017 when the final report of the Task Force will be presented.